CADY LIBRARY BOARD MEETING MINUTES

October 20, 2026

Board Members Present: Kim Stephens, Syndey MacDonald, Esther Woods, Barbara Cushman

Also Present: Ladd Yost

CALL TO ORDER AT: 7:02 pm

Approval of September 21, 2026, board minutes:

A Motion was made by Esther Woods, seconded by Syndey MacDonald to approve the September 21, 2026, minutes.

Esther Woods – Yes
Syndey MacDonald- Yes
Kim Stephens- Yes
Barbara Cushman- Yes- Motion Approved

Old Business:

Cocca & Carols-

Barb still needs to ask Eric Bowen about being our Santa for the event.
Ladd thinks he can get 6 to 8 people to sing carols
Kirby Band is a Yes to play at the event
Staying with the 2nd Saturday in December

New Business:

Policy and procedures

A) Disaster Preparedness Plan Policy
B) Financial Controls & Management Policy

- Board members were able to read and discuss the two new policies.

A Motion was made by Syndey MacDonald to approve the Disaster Preparedness Plan policy, seconded by Kim Stephens.

Esther Woods – Yes
Syndey MacDonald – Yes
Kim Stephens- Yes
Barabara Cushman- Yes Motion Approved

A Motion was made by Esther Woods to approve the Financial Controls & Management policy, seconded by Kim Stephens.

Esther Woods – Yes
Syndey MacDonald – Yes
Kim Stephens – Yes
Barabara Cushman – Yes Motion Approved

Ladd Yost from the Town board presented to the board the August 31, 2026, monthly financials from the Town's accountant.

A discussion ensued regarding our checking account balance and not letting the balance become zero or go into the negative.

The board feels we need a $ 30,000.00 balance in our account each quarter to cover our monthly expenses.

At the next meeting, November 17, 2026, we need to transfer $ 30,000.00 from our savings to our checking account to cover the last quarter of 2026, (October, November & December).

A Motion was made by Esther Woods to sign the monthly vouchers and pay the bills, seconded by Barbara Cushman.

Esther Woods – Yes
Syndey MacDonald – Yes
Kim Stephens – Yes
Barbara Cushman – Yes Motion Approved

Next Board Meeting November 17, 2026, at 7:00 pm.

A Motion was made by Kim Stephens to adjourn the meeting at 7:30 pm, seconded by Syndey MacDonald.

Esther Woods – Yes
Syndey MacDonald – Yes
Kim Stephens – Yes
Barbara Cushman – Yes Motion Approved

Meeting adjourned.