

George P. & Susan Platt Cady Library

Regular Board Meeting
5/19/26
7:00 PM

AGENDA

1. Roll Call of Members
2. Disposition of Minutes of Previous Meeting
3. Financial Report of the Library
4. Action on Bills
5. Director's Report
6. Unfinished Business
 - Tabled Policies
 - Open Meetings Law
7. New Business
 - New Policy – Whistleblower Policy
8. Public Presentation to or discussion with Board
9. Future Meeting Date
 - June 16th, 2026 @ 7:00 PM
10. Adjournment

Cady Library
Director's Report
05/19/26

What's Happening:

- Annual Report has been submitted
- Annual Report to the Community
- Programs
 - Prepare for the Fourth went well (We have supplies for next year too.)
 - Puzzle Competition, May 30th @ 3 PM (@The Shed)
 - Photography Club will be on the first Friday of the month
- Flowers/Landscaping from the Town
- Friends will be acquiring a commemorative plaque for the bench to honor Carl Wendela of the Lions- passed in 2024
- New Policies – Whistleblower Policy
- Edited & Tabled Policies
 - Collection Development Policy
 - Patron Confidentiality Policy
 - Circulation Policy
- Field Trip June 10th – Nichols Preschool
- Dollar General Grant
- Senior Citizens Grant
- Summer Reading – Kick Off, June 27th
 - New Passes are being purchased- Empire & Museum of the Earth
- Mackenzie will be receiving Polaris training this Wednesday morning from Finger Lakes.

GEORGE P. & SUSAN PLATT CADY LIBRARY

Whistleblower Policy

Adopted by the Board XX/XX/XXXX

The George P. & Susan Platt Cady Library (Cady Library) shall investigate any suspected fraudulent or dishonest use or misuse of the Cady Library's resources or property.

Definitions

Fraudulent or Dishonest Conduct: Action or failure to act with the intention of obtaining an unauthorized benefit, including, but not limited to:

- Forgery or alteration of documents
- Unauthorized alteration or manipulation of files
- Fraudulent financial reporting
- Misappropriation or misuse of resources, such as funds, supplies, or other assets
- Authorizing or receiving compensation for goods not received or services not performed
- Authorizing or receiving compensation for hours not worked
- Theft at the Point of Sale

Whistleblower: A Cady Library employee, consultant, volunteer, or member of the Cady Library Board of Trustees, or an employee, consultant, or volunteer who informs the Cady Library through the process described below, of an activity relating to the Cady Library that the person believes to be fraudulent or dishonest.

Reporting

Any concern about actual or potential fraudulent or dishonest conduct shall be reported either to the Cady Library Director or to a Trustee. A person reporting a concern may request anonymity, but where a concern is reported anonymously, it must be reported in writing. The Library Director shall report any actual or potential fraudulent or dishonest conduct to the President of the Cady Library Board of Trustees, or to another Board Member.

Any person reporting, receiving or knowing of a report shall take reasonable care to avoid:

- Baseless allegations

- Premature notice to persons suspected of misconduct and/or disclosure of suspected misconduct to others not involved with the investigation
- Violations of a person's legal rights

Investigation

Upon receiving a report of actual or potential fraudulent or dishonest conduct, the Cady Library Board of Trustees shall review and analyze the report, and shall document the receipt, retention, investigation, and outcome of the report. The Cady Library Board of Trustees shall take appropriate corrective action, if necessary, and shall communicate its conclusion to the reporting person.

At its discretion, the Cady Library Board of Trustees' review and analysis of the report may rely in whole or in part an investigation by independent persons such as, but not limited to, auditors and/or attorneys.

Whistleblower Protection

The Cady Library shall use its best efforts to protect Whistleblowers against retaliation. Whistleblowing reports shall be handled with sensitivity, discretion, and confidentiality to the extent allowed by the circumstances and the law. Generally, this means that Whistleblower reports will be shared only with those who have a need to know in order for the Cady Library to conduct an effective investigation and determine what action to take, and in appropriate cases, to cooperate with law enforcement personnel.

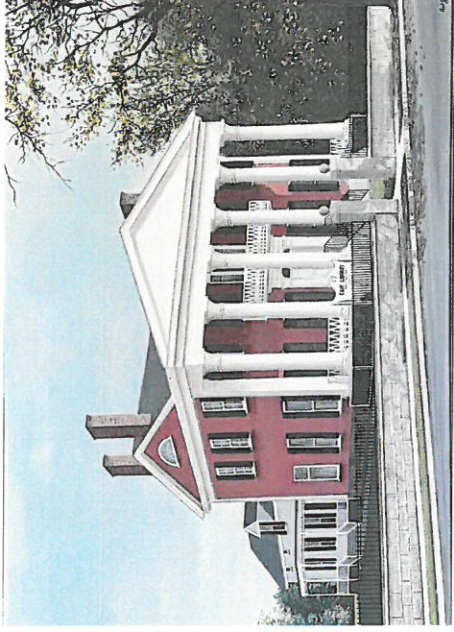
Neither the Cady Library nor any Board Member nor any employee, consultant or volunteer, may retaliate against a Whistleblower for a report of fraudulent or dishonest conduct. Prohibited retaliation includes, but is not limited to, threats of physical harm, loss of job, punitive work assignments, or impact on salary or fees. Whistleblowers who believe that they have been retaliated against may file a written report with the President of the Board. The Cady Library Board of Trustees shall promptly investigate any report of retaliation, and take any appropriate corrective measures.

George P. & Susan Platt Cady Library

2025 Annual Report to the Community

Visit us!

Tuesdays	11-5
Wednesdays	11-5
Thursdays	11-7
Fridays	11-5
Saturdays	9-1



A note from the Director

What an incredible year it has been at the Cady Library!

In 2025, we focused on making the library more accessible, more engaging, and more reflective of the vibrant community we serve. We've expanded and simplified our open hours, taking us from 20 hours in 2023 to 30 hours in 2025. We've added greatly to our library collection through all genres and age ranges. Our historical collection has also grown and remains available upstairs whenever the library is open, or by appointment.

We also launched new programs that are already making an impact. 1,000 Books Before Kindergarten is inspiring families to read together from the very beginning. Story Time has seen a wonderful rise in attendance, filling the library with laughter and curiosity. LEGO Club remains a crowd favorite, bringing builders of all ages together month after month. We also launched our Seed Library- giving patrons the chance to grow something new!

Our Summer Reading Program expanded once again, offering more creativity, learning, and excitement than ever before! This year, along with some patron favorites- we welcomed Ryan the Bug Man, hosted art classes through the Tioga Arts Council, offered spinning and felting programs, and wrapped up the season with a life-sized Candyland grand finale that delighted kids and adults alike. As part of the Summer Program, we were also able to add two library passes to the Sciencenter!

None of this would be possible without *you*- our amazing community of library lovers- and our wonderful partners, including the Community Foundation of Tompkins County and the Finger Lakes Library System.

There is so much happening at the Cady Library, and we'd love for you to be part of it!

Erica Deretz

Director, Cady Library

2025 Notable Numbers

Library Visits

2023: 2,312
2024: 4,599
2025: 5,426



Registered Borrowers

2023: 509
2024: 594
2025: 684



Book Circulation

2023: 3,681
2024: 4,309
2025: 5,416



Programs Offered

2023: 25
2024: 74
2025: 130



Program Attendance

2023: 88
2024: 838
2025: 1,595



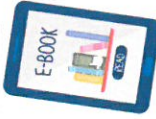
Wireless Sessions

2023: 1,270
2024: 1,460
2025: 2,190



eBook Circulations

2023: 338
2024: 449
2025: 584



eSerials Circulations

2023: N/A*
2024: 65
2025: 107



eAudioBooks Circulations

2023: 554
2024: 736
2025: 899



Mission

It is the mission of the Cady Library to be a valuable resource to Nichols, NY and the surrounding area.

Board of Trustees

President - Elizabeth Shay
Vice-President - Kim Stephens
Secretary - Chatney Clark
Trustee - Ann Hill
Trustee - Sydney MacDonald
Trustee - Esther Woods

Library Staff

Director - Erica Deretz
Library Aide -
Mackenzie Ingraham
Volunteer - Sylvia Deets

*eSerials were made available for our patrons in 2024.

2025 Most Checked Out Books

