

George P. & Susan Platt Cady Library

Board of Trustees – Meeting Minutes

Date: April 30, 2026

Time: 7:17 PM

Location: George P. & Susan Platt Cady Library

1. Call to Order

The meeting was called to order at **7:17 PM** by **Elizabeth Shay, Board President**.

2. Roll Call – Trustees and Attendees Present

- **Elizabeth Shay**, President
- **Kim Stephens**, Vice President
- **Esther Woods**, Trustee
- **Sydney MacDonald**, Trustee
- **Ladd Yost**, Town Board Liaison
- **Erica Deretz**, Library Director

3. Annual Report

The Annual Report was reviewed and discussed.

Motion: To approve the Annual Report. **Made by:** Kim Stephens **Seconded by:** Elizabeth Shay

Vote: All in favor; motion carried.

4. Personnel – Library Aide Wage Adjustment

Library Director Erica Deretz requested that **Library Aide Mackenzie Ingraham** receive a **\$1.00 raise** at the completion of her three-month probationary period.

Motion: To approve the \$1.00 raise for Mackenzie Ingraham at the end of probation. **Made by:** Esther Woods **Seconded by:** Sydney MacDonald **Vote:** All in favor **except** Elizabeth Shay, who **abstained**. Motion carried.

5. Financial Report

The financial report was presented and discussed by **Ladd Yost, Town Board Liaison**. Vouchers were reviewed, signed, and bills were approved for payment.

Motion: To approve the financial report and payment of vouchers. **Made by:** Elizabeth Shay
Seconded by: Esther Woods **Vote:** All in favor; motion carried.

6. Adjournment

Motion: To adjourn the meeting at **7:29 PM**. **Made by:** Elizabeth Shay **Seconded by:** Kim Stephens **Vote:** All in favor; motion carried.

7. Additional Note

This meeting was conducted briefly due to the health and well-being concerns of certain board members, the fact that the meeting had already been rescheduled once, and the need to review and approve the Annual Report within required timelines.

Respectfully submitted,

Erica Deretz, Library Director