

**Cady Library Board of Trustees
Meeting Minutes**

Date: March 17, 2026

Time: 7:02 PM – 8:15 PM

Location: Cady Library, Nichols, NY

1. Call to Order

The meeting was called to order at 7:02 PM by President Elizabeth Shay.

2. Roll Call / Attendance

Trustees Present:

- Elizabeth Shay
- Erica Deretz
- Ann Hill
- Esther Woods
- Sydney Macdonald
- Chatney Clark

Others Present:

- Ladd Yost
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3. Approval of Previous Minutes

The minutes from the previous meeting were reviewed and approved with corrections.

Updates and Notes:

- Agendas will be posted on the library website and library bulletin board only.
- Financial figures for 2025–2026 combined NYSEG and Scott Smith & Son (propane).
- Clarification: The Tioga Arts Council would like to host art classes at Cady Library.
- Read Across America Reading Challenge will include one prize per age category.
- A designated nonfiction picture book section has been established.

Motion:

A motion to approve the minutes with corrections was made by Elizabeth Shay and seconded by Esther Woods.

Result: Motion carried.

4. Old Business

Financial Updates:

- A transfer of \$6,601.11 from the Library Grant Account to the savings account was discussed.
- January expenses were higher than usual due to weather-related costs (as expected).
- February statements will reflect the transfer.
- A motion was made to transfer \$40,000 into the savings account (motion by Esther Woods, seconded by Elizabeth Shay).
- Summer Reading Grant funding has been received; the exact amount is still unknown.
- "Fingerlakes" will be relabeled as "Grants" under revenue (Ladd Yost to update).
- A refund was received from Spectrum.

Programs and Events:

- Tioga Arts Council will offer classes on Saturdays in July and August.
- The Village Board will post upcoming library events (Ann Hill will contact someone to do that).
- Discussion regarding installing a sign in front of the library (Esther Woods to research contacts).
- New Library Aide is progressing well, and is still in training.
- Summer Reading Program is in development; theme: *Unearth a Story*.
- Recent events:
 - Author visit – successful
 - Girl Scout cookie sales – successful (held indoors due to weather)

Upcoming Events:

- Pre-K Field Trip scheduled
- Earth Day: plan to distribute tree seedlings
- Lightsaber Craft event planned for May 4, to be held on May 2
- Week of the Young Child (WOTC) discussed for potential programming next year

Additional:

- Bills were reviewed, signed, and approved by board members
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5. New Business

Library Director's Report:

- Author visit was well received
 - Ray is expected to begin work on the Carriage House walls after March 20
 - Annual Report should be released soon; a special meeting may be required for review and approval
 - Friends of the Cady Library will now meet at 5:00 PM on the second Tuesday of each month
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6. Policies

Access to Library Resources and Services for Minors

- Policy discussed.

Acceptable Use Policy – Proposed Revisions:

- Combine bullet points 2 and 3 on page 1, adding: “if it interferes with others”
- Revise wording regarding skateboards and similar equipment to include all library property
- Update fundraising language to include “without prior permission”
- Remove “comfort animals” from the pets policy
- Policy will be reviewed again next month

Conflict of Interest Policy:

- Motion to approve made by Elizabeth Shay and seconded by Esther Woods
- **Result:** Motion carried

Additional Note:

- Sarah Glogowski will attend next month's meeting
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7. Other Business

- Preparations are underway for the Heritage Grant project; temporary closure for up to two weeks in August is being considered
- Donation of \$250 received from John Kopacko
- Final 10% of 2025 LLSA funding received (\$153)

8. Adjournment

A motion to adjourn was made by Elizabeth Shay and seconded by Esther Woods.
The meeting was adjourned at 8:15 PM.

Next Meeting

April 21, 2026

Respectfully submitted,
Chatney Clark
March 17, 2026

DRAFT