

**Cady Library Board of Directors Meeting**  
**May 20, 2025**  
**7:00 PM**

**Attendees:** Deb Stubecki, Elizabeth Shay, Megan Relyea, Kimberly Stephens, Erica Deretz, Ladd Yost

Board President Deb Stubecki called the meeting to order at 7:03 PM.

**MINUTES**

Minutes from April 15, 2025 meeting were reviewed by Megan. Motion to approve the minutes made by K. Stephens, 2<sup>nd</sup> by E. Shay.

**BILLS**

Bills were reviewed and signed by all members present.

- Baker & Taylor - \$502.67
- CSLP, SRP Merch - \$ 211.13
- Demco, Inc – 1KB4K. - \$170.01
- FLLS, SRP - \$380.00
- Magpie Glass, Jen Kuhn, SRP - \$358.54
- Marcia Weinert, SRP - \$700.00
- Mini Horses, Mary Gleason - \$200.00
- NYSEG - \$114.01
- PO Box Annual Fee - \$188.00
- Reimbursement, Eddie Schnarr - \$53.20
- Reimbursement, Erica Deretz - \$67.76
- Sentry Alarms - \$137.25
- Scott Smith & Sons - \$529.48
- Spectrum - \$86.56
- Veolia - \$32.49

**DIRECTORS REPORT**

- Erica presented a proposal to change library hours from 6/1/2025 – 9/30/2025
  - Motion by E. Shay, 2<sup>nd</sup> by K. Stephens, all in favor.

- Discussed cost of Spectrum phone. Erica will look to drop their internet but keep the phone line, if cost effective.
- Received Family Literacy Grant from FLLS for \$700 for 1,000 Books Before Kindergarten program.
  - Discussion held on program and enrollment.
- Nichols Preschool will have a field trip to library on 5/21.
- Summer Reading Program Registration forms going out 5/23.
- Summer Reading Program will start June 24<sup>th</sup>.
- Erica handed out schedule of events for Summer Reading Program.
- William Shakespeare – rock garden snake
- Grounds and construction update:
  - Sign installed, planters placed.
  - Updates & touch ups on front and side porch are a work in progress.

## **Old Business**

- Newell Butler Estate donation – Check will be cut soon
- By-laws updated: Change annual meeting and election of office from 4<sup>th</sup> meeting of the year to 2<sup>nd</sup> meeting of the year
  - Motion by K. Stephens, 2<sup>nd</sup> by E. Shay, all in favor.
- Computer policy updated: Prohibits games with a mature or adults only rating on library or personal devices used within the library.
  - Motion by K. Stephens, 2<sup>nd</sup> by E. Shay, all in favor.
- Amazon invoice billing through town is now being used.
- Discussed moving \$25,000 from checking to high yield savings account.
  - Motion to approve by E. Shay, 2<sup>nd</sup> by K. Stephens, all in favor.
- UV blocking quote for room with Cady Collection was \$900. Erica is going to look into getting UV film from Amazon and doing the windows herself.

## **New Business**

- No new business

## **Financial Report**

- March financial report given by L. Yost.

Motion to adjourn by E. Shay, 2<sup>nd</sup> by M. Relyea

Meeting adjourned at 8:04PM

Respectfully submitted,

Megan Relyea

5/21/2025

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